

Agri Trails Coop

Job Description

Job Title: Tender Truck Driver/General Elevator Operator

Department: Grain/Feed

FLSA Status: Non-Exempt

Reports to: Location Manager Fertilizer Plant

Date: February 23, 2021

Summary This position is responsible driving tender truck loaded with liquid fertilizer, dry fertilizer and/or pesticide to custom applicators in a manner that maximizes effectiveness for the agronomy department, along with providing assistance to grain operations when needed.

Essential Duties and Responsibilities

- Drives truck into position and opens valves or pumps to fill tank.
- Reads gauges and meters and records quantity loaded accurately.
- Drives truck to designated customer location and delivers product to custom applicator.
- Performs daily pre/post trip inspections of vehicles and/or trailers and reports findings to supervisor when appropriate.
- Monitors all equipment for chemical leaks.
- Monitors applicator equipment for anything unusual that may go undetected by the operator and alerts them of any potential problems.
- Completes all DOT and other required documentation and paperwork.
- Cleans up product spills.
- Performs maintenance and light repairs on truck and equipment as needed.
- Provides courteous customer service when interacting with customers.
- Operate all elevator loading and unloading equipment.
- Load and unload fertilizer and/or grain into trucks for transport.
- Receive fertilizer and/or grain from producers.
- Handles dry fertilizer.
- Attends safety and job skills training as requested by management.
- Performs all other duties assigned by Location Manager.

Competencies:

- Job Knowledge
- Communication Skills
- Problem Solving
- Customer Service

Work Environment

The performance of this position will include regular exposure to dust, loud noise, extreme heat and cold, and agricultural chemicals which may require the use of personal protective equipment. While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles. The position is also exposed to moving machinery and other powered equipment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk, hear, sit, stand, and walk. The employee must be able to work extended hours when required by the seasonal nature of this job. The employee is occasionally required to use hands to finger, handle or feel, stoop, kneel, crouch or crawl. The employee must frequently lift and/or move objects weighing up to 50 pounds and occasionally lift and/or move objects weighing up to 100 pounds. Specific vision abilities required by this job include distance vision and depth perception.

Position Type / Expected Hours of Work

This is a full-time position. Days and standard work hours are Monday through Friday, 8am – 5pm, and Saturday, 8am – 12pm.

Required Education and Experience

High school diploma or general education degree (GED). One to three months related experience and/or training. Equivalent combination of education and experience. Agricultural background is beneficial.

Language Skills

Ability to read and comprehend simple instructions, procedural manuals, correspondence and safety rules. Ability to write basic reports and correspondence. Ability to speak and listen to employees, customers and the general public.

Mathematical Skills

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio and percent.

Reasoning Ability

Ability to apply common sense understanding to carry out detailed but uninvolved instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Additional Eligibility Qualifications

CDL License – Hazardous endorsement beneficial. Must carry medical card and tanker endorsement.

Other Duties

This job description is not designed to cover or contain a comprehensive list of activities, duties or responsibilities that are required of an employee for this position. Duties, responsibilities and activities may change at any time with or without notice.

Employee Signature: _____ Date:_____

Supervisor Signature: _____ Date:_____