



AGRI TRAILS COOP JOB POSTING – Internal & External

FROM: Darel Anderson

DATE: 2.27.2024

RE: OPEN POSITION – Elevator Operator

REPORTS TO: Daniel Durant, Location Manager, Pearl

Summary: This position supports all the general services provided by the coop at this location. Incumbent provides excellent customer service to clients relating to grain, feed and fertilizer processes. Additionally this position supports the facility with routine maintenance and housekeeping duties, as well as, safely and efficiently operating all necessary equipment.

Essential Duties and Responsibilities

- Operate all elevator, loading and unloading equipment.
- Load and unload grain into trucks for transport.
- Receive grain from producers.
- Processes accurate and complete computer transactions for the purchase and sale of products.
- Loading/unloading feed.
- Providing service to customers with their fertilizer needs.
- Operate truck dump.
- Perform all necessary preventive maintenance.
- Sweeps and cleans grain elevator as assigned.
- Perform routine housekeeping functions, including facility lawn care.
- Assists customers with purchases and other needs in a respectful, professional manner.
- Attends safety and job skills training as requested by management.
- Complete safety reports and other required records.
- Operates powered equipment, i.e. skid loader, forklift, etc.
- Drive and maintain all company vehicles as needed.
- Performs all other duties assigned by Location Manager.
- Ability to work at other ATC locations as needed.

Required Education and Experience

- High School diploma or General Education Degree (GED).
- One to three months related experience and/or training.

**Equivalent Combination of education/experience will be considered*

If you are interested in applying for this position please:

- E-mail your resume to lsutton@agritrails.com or;
- Stop by an Agri Trails Coop location and complete an application.

If you have any questions, please call Lisa at 785-366-7213.