



AGRI TRAILS COOP JOB POSTING Internal & External

FROM: Lisa Sutton

DATE: 5/6/2026

RE: OPEN POSITION – Seed Shed Technician / Location Operator / Driver

REPORTS TO: Aaron Brinkman/Seed, Doug Stroda/Location

Summary This position is responsible for handling, conditioning, treating and loading of seed. This position will perform routine maintenance and housekeeping in the seed shed. These responsibilities will be performed during peak times (Apr.-Mid-July and Sept.- early Nov.). During non-peak times this position will perform various tasks for the location and regular responsibilities as a driver.

Essential Duties and Responsibilities

- Treats corn, soybean and wheat seed during applicable season.
- Operate all seed shed conditioning equipment.
- Load treated seed into hard box or onto trucks for transport.
- Performs all maintenance (routine & preventive) of seed plant equipment.
- Manages inventory and communicates levels regularly to supervisor.
- Operates forklift for warehousing and other activities.
- Completes all tickets, documentation and other paperwork in a timely manner.
- Participates in Seed Department meetings and off site Agronomy educational meetings.
- Maintains a safe working environment.
- Assists customers with purchases and other needs in a respectful, professional manner.
- Maintains a professional and cordial relationship with seed producers.
- Attends safety and job skills training as requested by management.
- Complete safety reports and other required records.
- Performs all other duties assigned by Seed Department/Location Manager.

Required Education and Experience

- High School diploma or General Education Degree (GED).
- 3 years agriculture/coop experience
- CDL License with acceptable driving record.

**Equivalent Combination of education/experience will be considered.*

**If you are interested in applying for this position, please contact Lisa Sutton
ASAP lsutton@agritrails.com or 785-366-7213.**