



AGRI TRAILS COOP JOB POSTING – Internal & External

FROM: Darel Anderson

DATE: 5.27.2025

RE: OPEN POSITION – Elevator Operator, Lincolnville

REPORTS TO: Dale Klenda, Location Manager, Lincolnville

Summary This position supports all the general services provided by the coop at this location. Incumbent provides excellent customer service to clients relating to grain, feed, seed and fertilizer processes. This position supports the facility with routine maintenance and housekeeping duties, as well as, safely and efficiently operating all necessary equipment.

Essential Duties and Responsibilities

- Operate all elevator loading, unloading and drying equipment.
- Load and unload grain into trucks for transport.
- Receive grain from producers.
- Loading/unloading feed.
- Assistance in the operation of the seed plan
- Providing service to customers with their fertilizer needs.
- Operate truck dump.
- Perform all necessary preventive maintenance.
- Sweeps and cleans grain elevator as assigned.
- Perform routine housekeeping functions, including facility lawn care.
- Assists customers with purchases and other needs in a respectful, professional manner.
- Attends safety and job skills training as requested by management.
- Complete safety reports and other required records.
- Operates powered equipment, i.e. skid loader, forklift, etc.
- Drive and maintain all company vehicles as needed.
- Performs all other duties assigned by Location Manager.
- Ability to work at other ATC locations as needed.

Required Education and Experience

- High School diploma or General Education Degree (GED).
- One to three months related experience and/or training.
- Equivalent combination of education and experience.

**Equivalent Combination of education/experience will be considered.*

If you are interested in applying for this position, options include:

- Apply online at www.agritrails.com
- E-mail your resume to lsutton@agritrails.com
- Stop by Lincolnville for an application

If you have any questions, please call Lisa at 785-366-7213.